



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

June 21, 2001

Carol A. Sebesta, Treasurer  
Abbott Laboratories Employee  
Political Action Committee  
100 Abbott Park Road, D312 AP6D/2  
Abbott Park, IL 60064

Identification Number: C0040279

Reference: Year End Report (11/28/00-12/31/00)

Dear Ms. Sebesta:

This letter is to inform you that as of June 20, 2001 the Commission has not received your response to our request for additional information, dated May 30, 2001. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by July 11, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Antoinette Kitchen on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Carol A. Sebesta, Treasurer  
Abbott Laboratories Employee  
Political Action Committee  
100 Abbott Park Road, D312 AP6D/2  
Abbott Park, IL 60064

MAY 30 2001

Identification Number: C00040279

Reference: Year End Report (11/28/00-12/31/00)

Dear Ms. Sebesta:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 26 of the Detailed Summary Page. All loans repaid by your committee must be itemized on Schedule B regardless of the amount. 2 U.S.C. §434(b)(6)(B)(ii)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script, appearing to read "A. Kitchen", is written over a horizontal line.

Antoinette Kitchen  
Senior Reports Analyst  
Reports Analysis Division

